

### 1. SASH SLIDING OPERATION

Unlock continuous anti-drift lock (Figure 1) then operate sash by pushing sideways away from the jambs. Sashes can be moved in horizontal plane. Push and slide gently the moving panel against the jambs to lock sash. To remove sash, slide sash (Figure 2) towards the center of the frame away from the anti-takeout (located at the head rail) (Figure 3). Lift carefully sash upward against the head of frame (Figure 4) and swing out (Figure 5). To return sash, insert sash top rail to head rail at the center of the window frame, then swing sash back inward.

### 2. CLEANING

Remove any visible residue on the window frame and sashes. Use Vacuum cleaner to pickup loose debris. Inspect and clean all weep holes to ensure proper drainage. Use lukewarm water and a damp cloth. Start from the top, working your way to the bottom of the window. First clean on horizontal direction, then in vertical direction. Cloth must be frequently rinsed and clean. Use soft sponge or squeegee and scrub gently to remove tough dirt while applying water to the surface. Use a mild detergent to remove other tough stains. Dry with clean cloth.

Caution: Never use liquid grease removers, paint removers, chlorine bleach, acid, abrasive cleaners and any other harsh chemicals. Never use abrasive pads to clean finished surfaces. Do not use excessive abrasive rubbing to remove stubborn stains for it may damage finished surfaces. Do not clean on sun-heated surfaces, only in shaded areas, or areas not exposed to sunlight. Do not use razor sharp blades to clean glass. Do not leave masking tapes, for when sun-baked, it will be permanently attached and impossible to remove without damaging the surface.

### 3. SCREEN OPERATION (IF APPLICABLE)

Pull Screen rail sideways to open and close. To remove for cleaning, press upward against the screen springs into the deep pocket of screen frame, pull out and swing from the opposite side. Be careful not to bend the screen frame when compressing the springs. Release screen. Caution: Insect screens are intended to provide insect control. They are not designed as a retaining device for children.

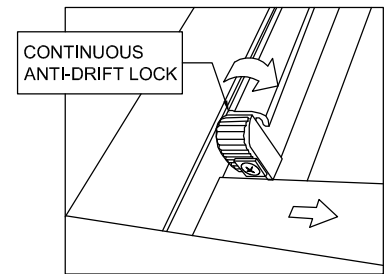


FIGURE 1

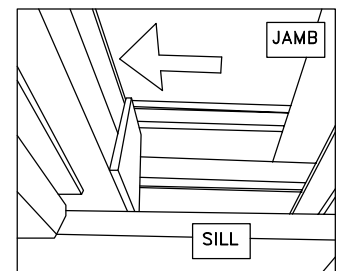


FIGURE 2

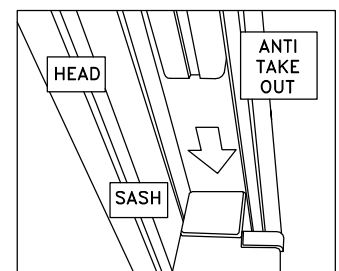


FIGURE 3

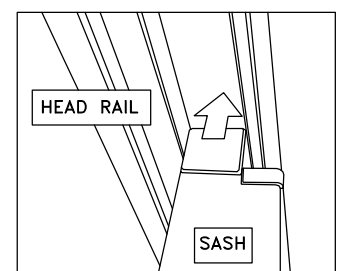


FIGURE 4

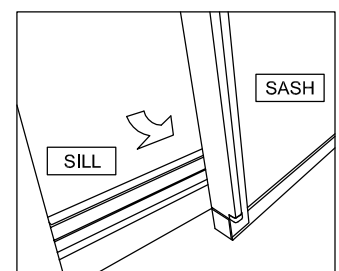


FIGURE 5